

Safari Association Complaint Form

The Board requests that you promptly report any violations of the Association's covenants, restrictions, architectural standards, policies or procedures that affects the welfare of you, your neighbors, or any common area. You may be asked to first contact your neighbor and discuss the violation prior to the board taking any action. If you are not willing to contact your neighbor, the board reserves the right to discard the complaint

The information contained below will be used by the Board to investigate your complaint. I understand that is it possible that my name may be revealed to the violator and that I may be required to testify in court.

Written and signed complaints give the Association the legal right to pursue any complaints and correct any violations or wrongdoings.

Please complete the complaint form and deliver it one of the following methods.

-Mail to: Safari Association-Board of Directors, P.O. Box 809, Ilwaco, WA 98624.

-Scan in the document and send it via email to: safari3205@gmail.com

-Hand deliver it to the Safari Office (leave in the door slot if no one is in the office).

WE ARE UNABLE TO PROCESS INCOMPLETE FORMS.

Complainant Information Todays Date: _____

Name: _____

Address: _____

Telephone: _____ Email: _____

ALLEGED VIOLATOR (if applicable)

Name: _____

Adress: _____

*Other description or information about subject if applicable:

Witness (if applicable)

Name: _____ Address: _____

Telephone: _____ Email: _____

Explanation of complaint:

Please be Specific---provide as much detail as possible---if you need more space, please continue on additional sheets.

Did you personally see this incident occur? Yes / No (circle one)

Date Violation Occurred: _____ Violation Time: _____

Location this incident Occurred: _____

Description of Incident: _____

Were any photographs or recordings made of the violation? YES / NO

*attach the photos if possible.

Estimated length of time and/or the frequency the violation(s) occurred if this has happened more than once.

Have you already contacted the owner of the property or person involved with the alleged violation in an attempt to resolve the issue(s)? YES / NO (circle one)

If 'YES' when was that done and what was the outcome?

*any additional names, narrative or other information may be continued on the back of this form or another sheet of paper if necessary.

Which SECTION of Safari Declaration, Bylaws, Rules and Regulations or Design Review Guidelines were violated?

VIOLATED: _____

I have made the above statements based upon my personal knowledge and not upon what has been told to me. I will cooperate with the association and its attorneys to provide additional statements or affidavits and, in the event of a hearing or trial being necessary; I will appear to testify as a witness.

Signature: _____ Date: _____